



Kingsleigh Primary School

Hadow Road
Bournemouth BH10 5HT
Tel No: (01202)528893 Fax: 532985
Email: office@kingsleighprimary.co.uk
Website: www.kingsleighprimary.co.uk
Head Teacher: Mr J Lumber
Deputy Head Teacher: Mrs H Tarchetti
Chair of Directors: Mrs H McKell

Where everyone can be great, not just good!

Dear Parents/Carers,

Information for 'Critical Worker'/'Vulnerable children' – from Wednesday 6th January 2021

From tomorrow we are ready to welcome your child/ren back to school safely in a new organised way.

Please note the following arrangements: The **school day will run from 8.45- 315pm and this includes Pre-School**. And all children must be dropped off and picked up promptly at these times. **Please see the details below for pick up points.**

The children will be split into their year groups and the staff working with them and the classes they are in are detailed below. We have tried to put all children with familiar staff and in familiar spaces within the school.

Lunches will be provided for children entitled to free school meals each day.

Year group	Staff	Classroom's available	Entrance and Exit point
N	Mrs Cartwright Mrs Tongs Mrs Randall	Nursery	Bennion Road
R	Ms Tindall Miss Aylott Mrs Wilson	RKT and CT	Bennion Road
1	Miss Allen Mrs Gillingham Mrs Rowley	1SA and 1LW	Car Park gate
2	Mr Hart Mrs Anderson Mr Bainton	2SH and 2JG	Car Park gate
3	Mr Bennett Miss Garland Mrs Philips	3JB and 3JW	Muga Gate
4	Miss Murgatroyd Miss B Davies Mrs Bragginton	4AM and 4CK	Muga Gate
5	Miss Milliner Mrs Johnson Mrs Michelo	5MC and 5BY	Benion Road
6	Mrs Millar (Tues- Thurs) Mrs Newton Miss A Davies	6EM and 6PW	Muga Gate



Important: Based on the Government guidance and our risk assessment we would like to make the following points clear to everyone and we thank you for your support with adhering to these points:

- Children must be brought to school by only one person
- Adults entering the school site must wear a face covering
- Social distancing to be followed at all times
- Children will need to be left outside of the yellow marked areas at the classroom doors. Unfortunately, this will need to be a swift handover as there will be queues of people and we must do all we can to minimise the number of people on site
- Children **MUST** arrive and be picked up to school on time to allow for other children to be safely brought and collected from school
- Parents/carers must leave the school site as promptly as possible and limit conversations with staff as much as possible. Staff can be contacted via the school office email address for any significant conversations in the first instance
- Children must come to school with a **named water bottle**, there will be no cups or access to water fountains in school
- Children should come to school wearing their own sports clothes that are comfortable and practical and easy for you to wash each day. The children do not need to wear school PE kit.
- Children should bring nothing into school with them other than their water bottle, lunch (if they are bringing one) and coat.

I know that this is a very difficult time for all stakeholders of the school but if we continue to work together as a team we will be able to ensure that all children coming to school are safe and happy and that you as parents/carers are confident and reassured about your child being in school. If you have any questions regarding the arrangements then please contact the school office by phone or email.

Mrs Tarchetti
Deputy Head
Kingsleigh Primary School