



Kingsleigh Primary School

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Head Teacher: Mr J Lumber
Deputy Head Teacher: Mrs H Tarchetti
Chair of Directors: Mrs H McKell**

Where everyone can be great, not just good!

Dear Parents/Carers,

As of Wednesday 10th June, some adjustments have been made to the provision for key worker children. A reminder that the Government guidance remains the same in that children should be at home where they can be and should only come into school for the hours that their key-worker parent is working.

The school times have changed for some of the classes due to the increasing number of parents. Please check the grid below to see which class and times your child needs to arrive. It is absolutely essential children arrive and are picked up on time as entrance and exit points are being used by different classes at different times to adhere to the social distancing rules.

The children will now be split into ten groups depending on their ages and then will not move from these groups. We appreciate this does still mean a split for some siblings but it is the only way we can safely operate with the changing numbers coming in and out of the different groups and provide some age- appropriate education. The classrooms may be different from the ones the children have been used to throughout their time at school so if you are not sure where you are going we will point you in the right direction!

The grid below gives the details for your child's group, the children will know from today which child they are with.

	Teacher	TA	Classroom	Entrance and Exit point	School day time
K1	Miss Allen (pre-school/ R)	Mrs Hawke	3NZ	Muga Gate	8.45-2.45
K2	Mrs Reade (Year 1)	Mrs Michello	3CW	Through office	8.45-2.45
K3	Miss Keep (Year 1/2)	Mrs Bragginton	3PP	Muga Gate	8.45-2.45
K4	Mr Hart (Year 1/2)	Miss Johnson	3CT	Through office	8.45-2.45
K5	Miss Ambler (Year 2)	Mrs Rowley	4CA	Muga Gate	9.00-3.00
K6	Miss Murgatroyd (Year 3)	Mr Bainton	4AM	Through office	9.00-3.00
K7	Mr Bennett (Year 4)	Mrs Ward	6EM	Muga Gate	9.00-3.00
K8	Mrs Watson (Year 5)	Mrs Stone	5FW	Bennion Road	9.00-3.00



K9	Mr Warman (Year 6)	Miss Tyas	6PW	Bennion Road	9.00-3.00
K10	Miss Milliner (KS2 overflow)	Mrs Philips	5CM	Bennion Road	9.00-3.00

Based on the Government guidance and our risk assessment we would like to make the following points clear to everyone and we thank you for your support with adhering to these points:

- Children must be brought to school by only one parent/ carer
- Social distancing to be followed at all times
- Children will need to be left at the classroom doors. Unfortunately, this will need to be a swift handover as there will be queues of people and we must do all we can to minimise the number of people on site
- Children **MUST** arrive and be picked up to school on time to allow for other children to be safely brought and collected from school
- Parents/carers must leave the school site as promptly as possible and limit conversations with staff as much as possible. Staff can be contacted via the school office email address for any significant conversations in the first instance
- Children will be provided with a packed lunch in school and we would encourage them all to make use of this as the more we can minimise movement of items between school and home the more we can minimise the risk of transmission. If children do bring in their own lunch it should be in a plastic bag that can be thrown away
- Children must come to school with a **named water bottle**, there will be no cups or access to water fountains in school
- Parents may not come to the office as that is being used as an entrance and exit point for other children and adults. If you have any queries members of SLT will be out and about and you can call or email the office as normal
- Children should come to school wearing sports clothes that are comfortable and practical and easy for you to wash
- Children should bring nothing into school with them other than their water bottle, lunch (if they are bringing one) and coat if needed.
- There will continue to be no breakfast or after school clubs available for any children as we cannot facilitate this and maintain the 'bubbles' of children we are expected to. I know that this is a very difficult time for all stakeholders of the school but if we all work together as a team we will be able to ensure that all children coming to school are safe and happy and that you as parents/carers are safe, confident and reassured about your child in school. If you have any questions regarding the new arrangements then please contact the school office by phone or email.

Mrs Tarchetti
Deputy Head
Kingsleigh Primary School